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January 14, 2026

Re: Parking Reimbursement Benefit

Dear Member:

The Labor Management Cooperation (LMC) Trust—created by the North Central States Regional Council of Carpenters and The Associated General Contractors of Wisconsin—now offers a **parking reimbursement benefit** for eligible members effective February 1, 2026.

What's Covered

If you pay for parking because you don't have access to a free parking lot or an employer-provided shuttle, you can receive **up to \$5.00 per day**, with a **monthly maximum of \$315.00**. Members who do have free parking or a shuttle option are not eligible for this benefit.

How Reimbursement Works

The LMC Trust is partnering with **Emburse Professional Expense Management Software** to process claims and reimbursements. With Emburse, you'll be able to:

- upload and manage receipts
- submit expense reports
- receive reimbursements by direct deposit

Getting Started

1. Fill out the form below and return it to the Fund Office using the envelope provided.
2. Watch your email for a welcome message from Emburse. This will include instructions to access your account and submit expenses.

If you have questions or need assistance, please contact the Fund Office. We're here to help!

Sincerely,

The Board of Trustees

 **Tear Here – Parking Reimbursement Program Enrollment Form** 

Please complete and return this form to the Fund Office in the envelope provided.

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Signature: _____

Date: _____